

NEW STUDENT INFORMATION JANUARY 2021

TESTING PROTOCOL FOR ON-CAMPUS ARRIVAL

All students coming to Boston for the first time or returning after travel will need to follow the GSBS Travel and Testing Protocol, which is based on University recommendations and is designed to ensure a safe lab environment. This policy states that any student coming to or returning to the Boston area must receive two negative COVID tests at least five days apart. Additionally, current Massachusetts state policy states that anyone coming from out of state must quarantine for two weeks after arrival unless they have received a negative test within the last three days or until they receive a negative test after arrival.

Based on these requirements, *all new students need to receive two negative tests prior to starting*. To do so, you will need to follow these steps anytime on or after December 28:

1. **Pick up your Tufts ID** - Enter the M&V Complex (136 Harrison Ave.) and let the front desk security know that you are going to Campus Police to pick up your ID Card. Go to the right, up a few steps and then to the left.
2. **Get Tested** - Exit the building through the front doors, turn to the right and then right again on Kneeland Street. When you enter the testing center, scan your ID at one of the Tufts scanners and follow the instructions of the testing center staff. Once completed, leave the building. Remember, you can not go to labs or other facilities until you have received two negative tests.
3. **Get Second Test** – After four days, return to the testing center for your second test. Be sure to check the Testing Center schedule (<https://coronavirus.tufts.edu/testing-at-tufts#calendar>) for operating days/times.

After receiving two negative tests, you are cleared to enter the buildings.

WEEKLY TESTING PROTOCOL

All students who come to campus on a regular basis are expected to get tested weekly. If you will not be coming to campus, please contact me at daniel.volchok@tufts.edu so we can take you off the list.

Routine/surveillance testing at Tufts is required for all GSBS students working in labs. It is designed to protect the entire community with which we work, not only the individual. At this time, we do not have a way to receive a test result from other providers. Thus, all students must complete their COVID-19 testing at Tufts. This also ensures standardization and quality control of the testing process.

Tufts is using the CampusKey app in order to manage weekly appointments for testing. CampusKey is available for download on the App Store and Google Play. You will find information on how to download and use the app, including a short video tutorial, here: <https://access.tufts.edu/campuskey>.

Here is how the app registration and scheduling process works:

- The app will ask you to enter your email address. Please be sure to use your Tufts email address.
- You will receive an email with a confirmation code that you will need to enter into the app.
- Once the app validates your email address, you will be able to schedule your testing appointments.
- You will need to provide your availability in three-hour blocks of time. You must use the app to schedule an appointment in order to be tested.

- On the date of your appointment, you will be able to show up at a testing center anytime within that three-hour time period. The testing procedure only takes a few minutes. This [brief video](#) shows you what to expect.
- You will also need to select your preferred testing locations. Select only the locations where you want to be tested (which is probably Boston). You do not need to rank order all testing locations.
- Once a week on Sunday, the system will generate your testing schedule for the upcoming week (Monday through Sunday). Your testing schedule will typically be the same every week, unless the date of your test falls on a day when the testing center is closed, or the scheduling system needs to rebalance the testing center schedule. In this case, you will be scheduled in another time window you have listed in your availability.
- The app will send a push notification letting you know that your schedule for the week ahead is available.
- The app will also send you appointment reminders and let you know if you've missed a scheduled appointment. You may also receive an email about missed appointments.
- If you register for the app between Thursday and Saturday, you will receive your test schedule the following Sunday.
- If you have trouble accessing or using the app, please email CampusKey@tufts.edu for help. Given the volume of individuals in the testing program, please understand that we cannot manage scheduling requests via email.
- If you will be missing a scheduled appointment due to not coming to campus that week, please e-mail me for an exemption.

The testing center is located at the corner of Harrison Avenue and Kneeland Street. You enter through the doors on Kneeland. Hours for the center are available at <https://coronavirus.tufts.edu/testing-at-tufts#calendar>.

DAILY HEALTH CHECK

To promote the safety of the community and reduce the impact of COVID-19, students, faculty, staff, and anyone visiting or entering a Tufts facility is required to complete a daily attestation that they free of any possible COVID-related symptoms prior to coming to campus. Verification that the survey was completed will be checked upon entering buildings on the campus. The survey can be found at <https://covidscreening.tufts.edu> or on the tufts mobile app: <https://it.tufts.edu/it-computing/phones-mobile/tufts-mobile>. Please complete the short survey each day you will coming to campus **It is critically important to avoid coming to campus if you're not feeling well.**

CAMPUS AND BUILDING PROTOCOL

All students are also required to complete the mandatory "Return to Campus" course. The course is available on Tufts Learning Center, <http://learncenter.tufts.edu>, in the "Featured Courses" section on the welcome page. It should take approximately 10 minutes to complete. There are three components to the course:

Module: Social Guidance for Returning to Tufts Campuses

This 7-minute module includes guidance on the use of PPE such as face coverings, hand hygiene, and social distancing practices that must be followed by all employees working on campus.

Read and Acknowledge: Return to Campus Guiding Principles

This guidebook provides important information regarding returning to campus, workplace safety measures, and personal safety at work.

Read and Acknowledge: Acknowledgement – Return to Campus Guide and Training

This form requests your acknowledgement of completing Returning to Tufts Campuses training, reading the Return to Campus Guide, and compliance with personal health and safety protocols.

When entering a building, in addition to scanning your ID and showing the security guard your daily health check, you should pick up a new disposable mask. Disposable masks are available at all security desks. Only disposable masks should be used in the labs.

ID CARDS

Due to COVID restrictions, Campus Police will not be able to take ID pictures. You must upload a picture through [this website](#). You will need to upload the picture by December 23 so that the ID can be printed. If you currently have an ID that shows you are an undergraduate student or employee, you will need to get a new one showing that you are a GSBS student. IDs will be available to pick up anytime starting December 28.

ORIENTATION AND START OF THE TERM

Orientation will take place virtually on January 7, 8 and 12. A detailed orientation schedule with Zoom links will be e-mailed on January 4. Students are expected to attend all orientation sessions from their home.

Lab rotations will start on January 13. You should be in contact with your lab faculty to discuss either coming to campus for hands-on training or if some training will be held virtually. The lab will let you know where they are located. All classes will be held virtually and will start the week of January 18. In January, log into Canvas for access to your classes.