(SMT) Scholar Mentoring Team Summary Form

This form is to be completed and signed by all members of the team and then submitted to the program's research administrator via Canvas Assignments. Biannual meetings need to be held & form submitted by June 1st for the Spring Meeting, and by January 1st for the Fall Meeting; promptly post-meeting.

IRACDA SCHOLAR:

Research Mentor:

Program Year in Tufts IRACDA (circle): 1 2 3 4

Mentoring Team

Meeting date:

Last meeting date:

For the following sections, please take as much space as needed. Please complete the form and distribute it to your team members before the meeting. After the meeting, answer Question 18, give the completed form to your Mentoring Team and submit it on the Tufts IRACDA Canvas site.

1. Please provide a bullet point summary of key research progress for this reporting period OR if this is your first SMT meeting, please give a brief description of your research project and your career goal in academia.
2. Are there particular roadblocks that your mentoring team can help you with?

3. What are your plans for experiments for the next 6 months?

Note: Our expectations are that you will have published a paper and presented at one or more national/international conference by the end of your second year in the program and begun to think about directions of research for an independent faculty position. With these things in mind, please answer the following questions.

4. What are your plans to bring your research to publication?

5. Are there any barriers that are limiting your ability to publish your research (do you need to obtain more data, need to write a first draft, etc.)?
6. Have you had any publications since the last SMT submission? If so, please list the full citation(s) below.

7. If you are teaching this year, what are your ideas to help keep your research moving forward during the teaching semester?

8. If this meeting is in the third and fourth years of your postdoctoral training, is your research developing in a direction suitable for the type of academic position that you are seeking? What are your plans for a research project to take with you to a faculty position?

9. When/where/what was your most recent research presentation?

10. Have you scheduled a formal research presentation for this program year? (Circle)
    
    Yes  No

    If Yes, please give date and venue.
    If No, please give suggestions to satisfy this requirement.
11. When/where/what was your most recent research conference, not including IRACDA?

12. When/where/what is your upcoming research conference for THIS program year, not including IRACDA?

If scheduled, please give conference, dates, and whether you will be presenting. If NOT scheduled, please give suggestions to satisfy this requirement.

13. Are you planning to apply for funding to support your research?

This could include internal grants such as the Zucker Award and Tufts Collaborates and external fellowships such as American Cancer Society, L’Oréal, American Heart Association, or NIH F32 or K awards.

14. Are you currently mentoring an undergraduate or graduate student in the lab? If yes, please give the student’s name, school, and any accomplishments during the past six months.

15. What other career goals have you met in the last six months?

This could include things such as acquiring technical skills or teaching and communication skills, networking activities, gaining supervisory and leadership experience, demonstration of ability to secure funding, and participation in career development workshops.
16. Are there goals from the list in question 15 that you would like to improve upon or other skills that you would like to learn, and how and when could you do this?

17. Other issues that you would like to bring to the Mentoring Team at this meeting:

18. What suggestions were discussed in the meeting regarding issues raised in questions 2, 5, 16, and 17? (To be completed after the meeting)

Reminder: Spring meetings must be held & reports submitted by June 1
Fall meetings must be held & reports submitted by January 1